

Detailed description of the Lots

EuropeAid/132633/C/SER/Multi

Table of content

Lot 1: Rural development and food security	2
Lot 2: Transport and Infrastructures	3
Lot 3: Telecommunications and information technologies.....	4
Lot 4: Energy and nuclear safety.....	5
Lot 5: Conferences	6
Lot 6: Environment	7
Lot 7: Governance and Home Affairs.....	8
Lot 8: Health	10
Lot 9: Culture, Education, Employment and Social.....	12
Lot 10: Trade, Standards and Private sector	14
Lot 11: Macro economy, Statistics and Public finance management.....	16
Lot 12: Humanitarian Aid, Crisis Management and Post-Crisis assistance.....	17

List of sectors

Lot 1: Rural development and food security

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a) programme or project design and implementation,
- b) preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c) evaluation of grant proposals
- d) evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e) (Cross-) sectoral policy analysis and reforms,
- f) Macroeconomics,
- g) Public financial management,
- h) Legislation, regulations and law enforcement, approximation of legislation,
- i) Institutional capacity development,
- j) Training and research,
- k) Awareness-raising, (incl. information and communication).

B. TECHNICAL DESCRIPTION

1. Agricultural primary production, included horticulture
2. Forestry
3. Land management (land reform, land use planning and farm restructuring)
4. Rural infrastructure incl. irrigation and drainage
5. Equipment definition (agriculture equipment, laboratories...)
6. Crop protection and disease control
7. Animal production and health
8. Agricultural production and marketing groups (inclusive co-operatives)
9. Food safety (safe for consumption)
10. Food security

List of sectors

Lot 2: Transport and Infrastructures

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication).

B. TECHNICAL DESCRIPTION

1. Roads and engineering structures
2. Railways
3. Harbours and Inland water infrastructures
4. Airports and Air Traffic
5. Inter-modal infrastructures
6. Transport safety
7. Buildings (for education, healthcare, administrative and industrial use)
8. Water supply and sanitation networks
9. Solid waste disposal and treatment installations
10. Engineering and construction conflicts/disputes resolution

List of sectors

Lot 3: Telecommunications and information technologies

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a) programme or project design and implementation,
- b) reparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c) evaluation of grant proposals
- d) evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e) (Cross-) sectoral policy analysis and reforms,
- f) Macroeconomics,
- g) Public financial management
- h) legislation, regulations and law enforcement, approximation of legislation,
- i) institutional capacity development,
- j) training and research,
- k) awareness-raising, (incl. information and communication).

B. TECHNICAL DESCRIPTION

A. Telecommunications

- 1. Telephony (urban and rural)
- 2. Radio-broadcasting, Television
- 3. Data Transmission
- 4. Multimedia Network
- 5. Navigation Systems, Systems of localisation and surveillance (terrestrial and maritime)

B. Earth Observation

- 6. Earth Observation

C. Information Technology, applications

- 7. Platforms: hardware, software, networks; applications: packages, Expert information systems (EIS)/Management information systems (MIS)/data warehouses, Decision Support Systems, etc.
- 8. Information System as a tool for poverty alleviation, rural telephony, community tele-centers etc.
- 9. Information System as a tool for knowledge management
- 10. Information systems for Public financial management (e.g. Integrated financial management information systems)

List of sectors

Lot 4: Energy and nuclear safety

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication).

B. TECHNICAL DESCRIPTION

1. Fossil fuels (Oil, gas, coal)
2. Hydraulics
3. Renewable Energies (Solar Thermal, PV, Hydro, Wind, Biomass, Biofuels, Geothermal, Wave and Marine)
4. Power grids - national/regional/cross-borders, Mini-grids, Smart Grids
5. Energy Services market development
6. Institutional Frameworks for Energy management
7. Energy Sector Studies/Statistics/Indicators
8. Rural Electrification
9. Nuclear safety (Nuclear power plant operation, operation of non power generating nuclear or radiological installations, design safety, safeguards, non-proliferation, radio-active waste and its transport, offsite emergency preparedness, decommissioning; training of nuclear regulator and/or operator staff on nuclear safety topics)

Detailed description of

Lot 5 - Conferences

A. EXPERTISE COMMON TO ALL LOTS

Not applicable

B. TECHNICAL DESCRIPTION

Organization and logistics for:

1. Conferences
2. Seminars
3. Meetings
4. Training
5. Study visits

Services should include flights booking, assistance for visa, hotel booking, local transfers, conference facilities booking, arrangements for interpretation services, secretarial support etc. but **no** sectoral expertise.

List of sectors

Lot 6: Environment

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication).

B. TECHNICAL DESCRIPTION

1. Sustainable management and protection of natural resources and Ecosystems (forests, fight against desertification, lakes etc.)
2. Climate change
3. Nature protection and Bio-diversity
4. Marine environment and management of coastal areas
5. Urban environment
6. Waste management (incl. public/private management structures aspects)
7. Industrial pollution control
8. Water management inclusive planning (e.g. integrated river basin management), supply, waste water treatment
9. Air pollution
10. Green economy
11. Chemicals (standards, transportation, packaging).
12. Environmental risks/disaster management

List of sectors

LOT 7: Governance and Home Affairs

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication).

B. TECHNICAL DESCRIPTION

A. Governance

A.1. Promotion and protection of human rights

In the context of the human rights approach to poverty reduction, inclusive focus on people's participation and empowerment, linkage to national and international human rights norms and standards, equality and non-discrimination, monitoring and accountability.

1. Promotion and protection of fundamental human rights, social, economic and cultural rights, political and civil rights (women rights, freedom of movement, freedom of thought, conscience and religion, children, minorities, indigenous peoples, migrants...)

A.2. Support to democratisation

2. Democratisation processes (incl. civic education), citizenship in terms of inter alia the representative legitimacy, participation and political accountability
3. Social and political roots of conflicts (conflict prevention)
4. Electoral processes (excluding exploratory mission for election observers and election observers' missions)
5. Political society: role and functioning of the Parliament and political parties
6. Free, independent and economically viable media and freedom of expression

A.3. Reinforcement of the rule of law and administration of justice

7. Reinforcement of the rule of law, prevention of corruption
8. Reform of judiciary (legal reform, justice and protection of human rights, capacity building, training of magistrates and prosecution officers...)
9. Penal regime (sentencing and detention, pre-trial, juvenile detention...), police reform and security sector reform (including exercise of civilian control over the military)

A.4 Public administration reform, and civil service reform

10. Public administration reform and organisational development of public institutions (including policy formulation, planning, budgeting, monitoring, evaluation...)
11. Civil service reform (including legal code, human resources management – recruitment, training, salaries...)

A.5. Decentralisation and local development

12. Decentralisation (subsidiarity, legislation, accountability), support to local authorities (local and regional levels including municipalities)
13. Community based development (empowerment and participatory approaches, gender issues, micro-projects) and local development strategies (social, economic, multi-sector)

A.6. Enhancement of the role of civil society

14. Organisations (Non Governmental organisations, Community Based Organisations, media, trade unions...), roles (service delivery and advocacy) and recognition (legal framework). Including participatory organisation analysis and needs diagnostics
15. Capacity building (development of strategies, management and human resource development) (including design and delivery of training/mentoring/tutoring and other forms of support in all aspects of organisation at strategic and functional level, advocacy, internal governance, decision-making processes, accountability and transparency, fund raising) and networking (networking at local, national, regional and international level, coalition building, intermediary organisations, dialogue with government institutions)

B. Home Affairs, the fight against organised crime (incl. drugs) and terrorism

16. Home Affairs, the fight against organised crime (incl. drugs) and terrorism

List of sectors LOT 8: Health

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication)

B. TECHNICAL DESCRIPTION

A. Public health

1. Health policy, health systems analysis, capacity analysis for strategic planning and implementation, planning, organisation, management of health care delivery systems (including operational research, assessment of sector governance processes, strategic decision making and change management, sector-wide approaches / donor co-ordination systems, post crisis rehabilitation of health care systems, public/private co-operation, regulation of the private sector)
2. Epidemiology (including communicable and non-communicable diseases, environmental health, health-related aspects of water and sanitation, epidemiological transition, demography),
3. Social issues and health (poverty and health linkage, health in the context of poverty reduction, access and equity, social inclusion in health, health rights and universal coverage policies)

B. Health economics and health financing

4. Health economics and financing (including cost analysis, sector budget analysis, assess of universal coverage policies)

C. Health care

5. Health care delivery (including referral system, health technology assessment, evidence based care, quality management and quality assurance, accreditation, laboratory services, blood banks, infrastructure planning)
6. Reproductive health care (including family planning and emergency obstetric care)

D. Human Resources development

7. Education / training of health professionals (curriculum development, vocational and academic training in health, costing and institutional aspects of training, continuing health and medical education)
8. Human resources planning / management (including workforce management, motivation analysis, leadership and strategic capacities in the health sector, health worker migration)

E. Pharmaceutical sector

9. National drug policy development, procurement, distribution, quality assurance, dispensation of drugs
10. Global influences on access to medicines, in particular legal assessment and health impact assessment of national legislation and of global agreements in the medicines area, in particular with respect to intellectual property rights.

F. Health promotion

11. Essential concepts in health promotion (including risk factors for major communicable and non-communicable diseases, family planning, nutrition, specific risk group approaches – e.g. children, adolescents, mothers, elderly persons, commercial sex workers, migrant workers, social, ethnic or behavioural minorities and marginalised populations)
12. Policy / institutional framework for health promotion (leadership and advocacy, multisector approach, social and cultural inclusion, health promotion agencies, self-help, interfaces self-help / professional services)
13. Behavioural change (evidence based behavioural change approaches, information – education – communication (IEC), media).

G. Health Metrics

14. Assessment of availability, appropriateness and quality of health data (facility- and population-based data) and of health information systems
15. Health impact assessment of health interventions and of non-health interventions and policies

List of sectors

Lot 9: Culture, Education, Employment and Social

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication)

B. TECHNICAL DESCRIPTION

A. Culture

1. Culture (development policies, intercultural dialogue, cultural heritage, audio-visual, cultural industries and tourism)
2. Mainstreaming of culture (cultural expressions in support to other sector planning and programming)

B. Education (formal and non-formal)

3. All levels and types of education: early childhood education, primary education, secondary education, technical & vocational education and training (TVET), higher education;
4. Comprehensive sector policy design and development
5. Education sector analysis and reform; education sector plan financing and implementation (MTEF, management of the education system, planning and programming, EMIS, governance, quality assurance)
6. School management and teacher issues, curricula and learning materials at all levels
7. Higher education (Degree and diploma programmes at universities, colleges and polytechnics; scholarships and inter-university cooperation programmes)
8. Basic life skills for youth and adults (including literacy and numeracy training)

C. Vocational Education and Training - VET (formal and non-formal)

9. School based TVET, advanced TVET

10. VET sub-sector analysis, reform, management, vocational reform (including analysis and measures to strengthen the links between VET and the Labour market and to promote involvement of the private sector)
11. National (or regional) Qualifications Frameworks (NQFs), and Prior learning Recognition (PLR).

D. Labour Market and Employment (formal and non-formal)

12. Structure and characteristics of the labour force (Labour force participation and trends; Characteristics of job seekers and job search procedures; Industrial, occupational, age, qualification and gender structure of employment and trends; Gender and regional growth of employment and trends; Part-time employment, short-term contracts and hours of work; Self employment and employment in family enterprises; Employment in the public sector; Employment projections)
13. Labour market settings/management, employment services and offices (Employment offices; Market share of public employment offices; Private employment offices; Other mechanisms of intermediation)
14. Wage policy and labour market (Collective/sector agreements/conventions; Wages, productivity, inflation and unemployment; Changes in labour remuneration, productivity and unit labour costs in manufacturing and other sectors of the economy; Public/private sector salaries; Flexibility of labour remuneration in relation to productivity and unemployment; Efficiency of the process of wage determination)
15. Social dialogue (Main statutes and laws governing industrial relations; Structure and organisation of labour unions; Labour-union participation; The employers' organisations; Collective bargaining and collective agreements; Industrial action and procedures for resolving industrial disputes)
16. Job creation (Incidence of job loss on various groups; Labour mobility and turnover)

E. Use of Information and Knowledge Economy

17. Use of Information and Knowledge Economy

F. Social Inclusion and Protection (formal and informal)

18. Social situation and impact analysis
19. Social policy institutions and their management
20. Pension policy, legislation, systems and reform
21. Social inclusion and assistance policies and systems (Subsidies, cash transfers, special programmes for vulnerable and marginal groups e.g. the elderly, the disabled, female headed households, orphans, street children, ...)

G. Poverty

22. Poverty analysis and monitoring (including Millennium Development Goals and Poverty Reduction Strategies, stakeholder and final beneficiary analysis)

List of sectors

Lot 10: Trade, Standards and Private sector

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication)

B. TECHNICAL DESCRIPTION

A. Trade

1. Trade policy development and reform
2. Support to trade negotiations
3. Regional economic integration – support to establishment of customs unions
4. Trade facilitation / customs
5. Conformity assessment (accreditation, certification and testing laboratories) covering Sanitary and Phytosanitary issues / Technical barriers to trade,
6. Metrology
7. Standards and norms covering Sanitary and Phytosanitary issues / Technical barriers to trade,
8. Support to producers in Sanitary and Phytosanitary issues
9. Support to producers in addressing issues related to Technical barriers to trade
10. Intellectual property (industrial property, copyright / related rights)
11. Trade in Services
12. Competition policy
13. Trade and environment
14. Trade defence instruments / dispute settlement / transparency and government procurement
15. Trade promotion
16. Market analysis / strategy development

B. Private sector

17. Private sector development policy and reform

18. Privatisation and industrial policy, including Public-Private Partnership
19. Sector policies (textile, mining, pharmaceutical industry, agriculture, tourism etc.)
20. SMEs policy development
21. Regulatory reform for improving the business environment
22. Investment promotion (domestic and foreign)
23. Small and Medium enterprises (SME) support (inclusive advisory services for management, production, technology, research & development, marketing, partnership, decent work, export promotion, financing, human resources management incl. gender issue, training, environmental impact, production quality, etc.)
24. Commercial banking, inclusive financial services to Small, medium and micro-enterprises (credit lines, equity, guarantees, micro-credit),
25. Financial sector regulation (incl. supervision of banking, insurance, pension funds, securities etc.)
26. Corporate governance issues (including corporate social responsibility)
27. Supporting professional/commercial/advisory bodies (professional associations, decentralised advisory agencies, local consultancy strengthening, Chambers of commerce, European Information Correspondence Centres (EICC), Business Centres

List of sectors

Lot 11: Macro economy, Statistics and, Public finance management

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication)

B. TECHNICAL DESCRIPTION

A. Macro economy

1. Macroeconomic analysis / reforms (e.g. national accounts, fiscal, balance of payment, monetary)
2. Debt issues
3. Economic growth
4. Poverty analysis

B. Statistics

5. National statistical systems (e.g. data collection, analysis, publishing, quality control),
6. Performance measurement and monitoring (e.g. indicators identification, setting targets, measurement of development results, quality control)

C. Public financial management (PFM)

7. Assessment, diagnosis and reform of Public financial management, incl. PEFA framework
8. Audit (Internal and external)
9. Tax policy, revenue (e.g. direct and indirect, personal and corporate, excises)
10. Budgeting (e.g. policy, planning, preparation, execution, reporting and audit)
11. Public procurement
12. Public sector accounting systems (e.g. chart of accounts, single/double, cash/accruals)

List of sectors

Lot 12: Humanitarian Aid, Crisis Management & Post-Crisis assistance

A. EXPERTISE COMMON TO ALL LOTS

As a minimum, the expertise is required to cover the entire project cycle:

- a. programme or project design and implementation,
- b. preparation of Terms of Reference (services) and technical annexes (works, supplies) and evaluation of offers (Procurement),
- c. evaluation of grant proposals
- d. evaluations (ex-ante, interim, ex-post etc.), monitoring

as well as a number of horizontal aspects:

- e. (Cross-) sectoral policy analysis and reforms,
- f. Macroeconomics,
- g. Public financial management,
- h. legislation, regulations and law enforcement, approximation of legislation,
- i. institutional capacity development,
- j. training and research,
- k. awareness-raising, (incl. information and communication)

B. TECHNICAL DESCRIPTION

1. Humanitarian aid needs assessment (medical and health-related matters, nutrition, water and sanitation, shelter...)
2. Mediation, conflict prevention, conflict resolution and reconciliation
3. Emergency/post emergency support needs assessment (including psycho-social, physical and economic damage assessment, reconstruction/rehabilitation planning and assessment of local implementation capacity and structure; socio-political situation among the population - "peace dividend")
4. Monitoring/observing cease-fire/peace accords and agreements
5. Information/media support in crisis/emergency situations
6. Demobilisation, disarmament and reintegration (DDR of armed forces, including child soldiers)
7. Small Arms and Light Weapons; arms disseminated within civil populations;
8. Clearance of mines and unexploded ordnance and related activities (including mine awareness, marking of minefields, impact survey, training and research)
9. Repatriation and/or resettlement of refugees and internally displaced persons (IDPs) and support to host communities (including information, administrative preparation, transport, reception and short- and long-term reintegration)
10. Linking relief, rehabilitation and development (LRRD) including the rehabilitation of social and economical infrastructures and the strengthening of institutions, deemed necessary for the improvement of the minimal living - social - standards in post-crisis situation. Rehabilitation also includes economic measures permitting a long-term economical reintegration of crisis-affected populations.)

11. Damage assessment and reconstruction planning (Post Conflict Needs Assessments, Post-Disaster Needs Assessments)
12. Post-conflict transition plans, including employment generation, transitional justice and security measures and Security Sector Reform
13. Logistical support to operations (including planning of complex missions, transport, provision of security, telecommunications)
14. Disaster preparedness (natural and man-made)
15. Civil protection
16. Exploratory missions for EU Election Observation Missions